



Special Education Advisory Committee Meeting Minutes

LCPS Administrative Building

21000 Education Court, Ashburn, Virginia 20148

Wednesday, January 12, 2022

SEAC Sponsored Presentation, 6:00 p.m. to 7:15 p.m.

Presentation Reading Comprehension & Autism

Presenters: Carlin Connor, Ph.D. and Alyssa Henry, Ph.D.

University of Virginia School of Education and Human Development

Due to LCPS internet outage, the full presentation will be recorded and posted on the LCPS SEAC Webpage.

Business Meeting, 7:15 p.m. to 8:30 p.m.

1. Welcome and Call to Order, Sharon Tropsf, SEAC Chair @ 7:15
2. Public Comment. High school transition about the CAST program for Salamander Resort. Also, concerned with missed learning due to COVID restrictions.
3. Reports and Updates
 - A. SEAC Chair Report
 - PTA/PTO Representatives- Currently have 16 voting members. SEAC is able to have 21 voting members. Currently, have 35 PTO/PTA Reps should be about 70.
 - SEAC Awards ceremony will be at Riverside High School auditorium on June 1, 2022
 - SEAC webpage has updated with current document with a few outstanding documents to be published. These include the PTA/PTO Talking Points and the SEAC Review documents.
 - The SEAC Executive Committee is reviewing and drafting language for the SEAC Bylaws to include electronic participation.
 - The SEAC Executive Committee has completed the review of the SEAC Public Comment Guidelines and have been submitted to LCPS for review.
 - Annual Report: The analysis of the 2019-2020 SEAC Survey data from the independent contractor has been completed and final reports submitted to LCPS. The analysis of the 2020-21 survey data that is used to compile the Annual Report has not been approved by LCPS. The 2020-2021 Annual Report cannot be written until the data is analyzed, SEAC is waiting for approval to move forward.
 - The SEAC Executive Committee is crafting a Meaningful Inclusion Resolution.

Previously Raised Issues

- Asynchronous learning days are a concern-loss of services for students with IEPs for time in November.
- Communication to school and parents is on-going issue. Information should be coming to parents and schools through PEACHJAR.
- Response to November public comment on bus Safety. SEAC has requested a formal response

from the Transportation Department documenting school bus safety protocols for special education students. SEAC has not received a response.

- LCPS implementation of the “Team Taught” teaching model does not appear to be providing the special education supports needed to meet the needs of student with disabilities.
- Implementation plan for policy 5350, Notification for Screening and Assessments. SEAC has requested the status of parent notification.

B. SEAC Executive Committee

Next meeting will be scheduled within the next 2 weeks.

C. Subcommittees

Policy and Compliance:

- Reviewed By-Law Revision for Electronic Participation.
- Next meetings January 19 and 26 at 6:30 p.m., electronic participation.

Specialized Programs:

- **Transition:** Next meeting January 25, 2022, at 4:30 p.m. in person at the administrative building or via electronic participation. Agenda to be posted.
- **Literacy:** Next meeting January 27, 2022, held virtually at 5:30 p.m. Agenda to be posted.
- **Executive Functioning and Social Emotional Learning,** SEAC Chair requested that the membership consider keeping this subcommittee or identifying another subcommittee. Meaningful inclusion is another area of need and should be considered.

D. Parent Resource Services

Ms. Leanne Kidwell

- Refer to Website for upcoming trainings.
- Sign up to receive newsletter
- Calendar of events are on the website.
- Newsletter has been posted on the website.

E. School Board Liaison

Andrew Hoyler, Broad Run School Board Representative

- Jeff Morse is the new School Board Chair.
- Budget discussions are underway. Board is meeting twice a week during the budget season. Cuts are expected due to lower enrollment numbers.
 - Two hundred elementary teacher positions are in danger of being eliminated.
 - Proposed cuts include the elimination of sped teachers, related service providers (OT and Speech) and teaching assistant’s but after conversations with school administration looking to add special education deans.
 - Bus driver shortage may change routes and start times.
 - Trying to keep 1st grade teaching assistant’s as they are needed.
 - Recommending an increase stipend for SEAC and MSAAC.

F. Office of Special Education

Beth Robinson, Assistant Director of Special Education.

- Happy New Year. Thank you, staff, for being here this evening and for all your hard work. Thank you for helping with the sub shortage.
- SEAC awards delivered to staff and winners in our schools. It was a rewarding endeavor.
- Two cohort special educational offerings with 50 classified staff members to take part to become special education teachers, they will be eligible for a provisional license. Six

teachers awarded grants for tuition.

- Jenna Arndt invited to a town hall for transition.
- Thankful for the hard work we as a division we are doing. Concerns that were brought up at December meeting will be addressed/answered by the next meeting.

G. Department of Student Services

Dr. Asia Jones, Assistant Superintendent of Student Services.

- Thank you for everything you are doing.
- Recognition of presentation given this evening. Thank you to the parents in attendance for the time they are giving to SEAC and the support you provide to other parents.
- Thanks to staff for stepping up to help substituting in the schools. Students Services is scheduled to present the proposed budget on January 18, 2022.
- Dr. Ellis, Deputy Superintendent will present the Department of Instruction budget needs January 13, 2022, for all students.
- Challenging budget year. LCPS exceeds the staffing standard for specialized programs. Working to keep the staffing standards as they are to not increase class sizes.
- Reorganizing Unified Mental Health and looking to bring supervision under one office.
- Invitation to have a further conversation about the co-teaching model especially with inclusion.

4. New Business

- All subcommittees to meet shortly to discuss current goals and to allow new members to meet the subcommittee chairs and understand the committee's purpose. The current Executive Functioning and Social Emotional Learning subcommittee does not have a chair and has not been active. The membership needs to determine if this committee should stand or if another subcommittee should be formed to meet other needs that are not currently being addressed.

5. Adjourn: 8:23 p.m.

SEAC Leadership:

SEAC Chair	Sharon Tropf	SEACChair@lcps.org
SEAC Vice Chair Planning	Shehnaz Khan	SEACViceChairPlanning@lcps.org
SEAC Vice Chair Membership	Heidi Bunkua	SEACViceChairMembership@lcps.org
SEAC Vice Chair Communications	Craig Metz	SEACViceChairCommunications@lcps.org
SEAC Secretary	Kathryn Rosenbrook	SEACSecretary@lcps.org

SEAC Liaisons:

LCPS Staff Liaison, Acting Director	Donna Smith	Donna.Smith@lcps.org
School Board Liaison	Andrew Hoyler	Andrew.Hoyler@lcps.org
School Board Liaison Alternate	Ian Serotkin	Ian.Serotkin@lcps.org

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Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011.

Calls should be made five days prior to the activity when possible so that proper arrangements can be made.

If schools close for weather or other reasons, there will be no SEAC meeting.